



# ORCKA Trip Leader Liability Insurance Application -2014-

CONTACT INFORMATION		
NAME		MEMBERSHIP NO.
MAILING ADDRESS AND CITY		POSTAL CODE
PHONE	E-MAIL ADDRESS	NEW OR RENEW
FAX	WEB SITE	

Trip Leader Insurance Fee	
This Trip Leader Insurance applies to: ORCKA CT Instructor 1 and 2, ORCKA CT3, ORCKA Kayaking Tripping Instructor 2, ORCKA Kayaking Tripping 2 Fee: \$50 annually + HST.	ORCKA Trip Leaders using the <i>Trip Leader Liability Insurance</i> must be current ORCKA Members. The membership year is January 1 to December 31.

RENEWING YOUR ORCKA TRIP LIABILITY INSURANCE
Complete this form and fax, mail or e-mail this sheet and your Trip Leader Insurance payment to the ORCKA office at the address coordinates found below.

RISK MANAGEMENT
Have you reviewed and agree to the ORCKA Risk and Crisis Management Policy to be used on trips? Yes ( <input type="checkbox"/> ) No ( <input type="checkbox"/> ) The policy can be viewed and downloaded online at <a href="http://www.orcka.ca/uploads/2013_Trip_Leader_Risk_Management_Agreement_v_1.7.pdf">http://www.orcka.ca/uploads/2013_Trip_Leader_Risk_Management_Agreement_v_1.7.pdf</a>

ORCKA POLICIES
As an ORCKA Canoeing/Kayaking Trip Leader <i>Insured Member</i> , I agree (show by signing or typing your name below) to abide by ORCKA's trip leadership policies and procedures while engaged in Canoeing or Kayaking Trips.
<b>NAME (PLEASE SIGN &amp; DATE)</b> _____

METHOD OF PAYMENT		
CHEQUE	VISA	MASTER CARD
CARD NUMBER		
EXPIRY DATE		
NAME ON CARD		

OFFICE USE ONLY
Date received:
Amount of payment:
Method of payment:
Notes: